

2021-22

CGQP

CHARTERED GOVERNANCE QUALIFYING PROGRAMME

This qualification equips those working within governance, risk and compliance and the company secretarial sectors with the knowledge and skills for success in their role. Studying with us opens the door to a variety of different career paths and the full Qualifying Programme leads to Chartered status.

BE CHARTERED!

EVEN THOUGH YOU CANNOT TRAVEL
WE CAN MAKE YOUR CAREER
FLY

WHY WORK WITH US?

- ✓ Internationally Experienced and Qualified Facilitators with 25+ Years of Experience
- ✓ Real Time Sessions
- ✓ Face to Face Review Days
- ✓ Middle East Comparisons for Understanding
- ✓ Innovative Learning Process
- ✓ Tailored Programmes

ABOUT US

Capital Advantage was the first Registered Tuition Provider for The Chartered Governance Institute "CGI" (formerly the Institute of Chartered Secretaries and Administrators "ICSA") in the Middle East, offering the Institute's globally recognized qualification programs across the GCC.

Capital Advantage has designed a programme specifically for GCC based professionals to support their study on a structured and collaborative basis.

ICSA QUALIFYING PROGRAMME - THE MODULES



FOUNDATION

FOUNDATION PROGRAMME



PART ONE

COMPANY LAW
CORPORATE GOVERNANCE
COMPANY COMPLIANCE &
ADMINISTRATION
INTERPRETING FINANCIAL &
ACCOUNTING INFORMATION



PART TWO

RISK MANAGEMENT
BOARDROOM DYNAMICS
DEVELOPMENT OF STRATEGY

The Chartered Governance Institute "CGI" (formerly the Institute of Chartered Secretaries and Administrators) is the international qualifying body for the Chartered Board Secretary profession, and the world's leading authority on corporate governance and compliance

ICSA 2015



WHY STUDY ASSISTANCE?

Achieving a Chartered qualification can challenge even experienced practitioners. Many students have difficulty with self-paced learning, particularly if you have not studied recently. Capital Advantage provides the motivation and commitment to keep to a study timetable, assesses your progress and provides additional material plus constant contact with a Mentor and Facilitator who is already qualified and with years of hands-on experience.

PROGRAMME METHODOLOGY

Each CGQP exam module is conducted globally by ICSA, including an exam centre in Dubai for the GCC, on set dates in June and November/December each year. All examination papers are assessed by ICSA in the UK. All modules are supported by ICSA Study Texts which are currently available in hard copy or PDF direct from ICSA.

Capital Advantage has designed a programme based on each Study Text and supplemented with examples, diagrams, case studies, quizzes and questions delivered in both electronic and face to face formats.

The programme is structured using adult learning techniques to maximize retention and comprehension.

Capital Advantage provides electronic attendance to deliver the most interactive form of assistance for Middle East students, even if geographically diverse.

FACILITATOR

Each CGQP study module will be delivered and moderated by a qualified Chartered Secretary ["CS"] from Capital Advantage, the Primary Facilitator, and supported by a second qualified Facilitator. On occasion, Capital Advantage may invite guest facilitators into the sessions or the Support Facilitator may deliver certain modules.

SHARON DITCHBURN



She is a Fellow of CPA Australia, the Governance Institute of Australia, and the ICSA (UK), a member of the Australian Institute of Company Directors, and a Distinguished Fellow of Hult University. She is a Certified Practising Accountant, Chartered Secretary, and holds legal qualifications from

Australia as well as an MBA specializing in Corporate Governance, Entrepreneurship and Strategy. As the founder and owner of Capital Advantage Consultants, she has lived and worked in the UAE since 2003, and has developed Capital Advantage into one of the most experienced governance, risk and compliance firms in the region.

**Updated Curriculum Vitae of the Facilitators are available on the Capital Advantage Website.

PRICING

Students will need to be registered with ICSA, and also registered for each examination in their chosen module, although this is not mandatory before commencing their Study Assistance Programme with Capital Advantage. The details are available at www.icsa.org.uk.

Kindly note that all fees for ICSA student membership, registration and examination fees are payable directly to ICSA.

CAPITAL ADVANTAGE FEE FOR STUDY ASSISTANCE

US\$ 1,250.00 (inclusive of VAT)

- Inclusive of all online sessions [toll free], attendance and refreshments at Revision Days, and access to the library and constant feedback system.

- Students will be responsible for their own travel arrangements for the Revision Days.

REGISTRATION Fill in the form and send to info@capitaladvantage.ae or fax to +971 4 321 9783

NAME:

COMPANY:

ADDRESS:

MOBILE: PHONE:

EMAIL: SKYPE ID:

MODULE/S:

Yes, I am registered with ICSA as a student.

Yes, I am registered with ICSA for the examination on _____

PLEASE NOTE THAT ALL FEES FOR ICSA STUDENT REGISTRATION AND EXAMINATION ENTRIES ARE PAYABLE DIRECTLY TO ICSA.

**EXAM REGISTRATION DEADLINE:
23 MAR 2021**

USD 1,250 | AED 4,600 | OMR 481 | BHD 472
(inclusive of VAT)

Study Texts can be purchased direct from ICSA as PDF or hard copy if preferred.

<https://www.icsa.org.uk/shop/books/qualifying-programme>

BANK DETAILS

Cheques to be in AED and made to:

"Capital Advantage Consultants"

Commercial Bank of Dubai

AED IBAN: AE60023000001001446028

USD IBAN: AE83023000001001904521

SWIFT Code: CBDUAEAD

Sheikh Zayed Road, Dubai, UAE

CONDITIONS

- Fees are payable 100% in advance of registration.
- Acceptance of registration by Capital Advantage provides Students with access to all electronic systems and documents for delivery of the coursework.
- Students will be provided access after registration and payment.
- Cancellations after week 3 are non-refundable but may be transferred to a following semester. Access to electronic systems will be suspended.
- Capital Advantage retains the discretion to make alternative arrangement upon application by Students due to emergency situations.

OFFICE 1102, AL SAQR BUSINESS TOWER, SHEIKH ZAYED ROAD PO BOX 72401, DUBAI, UNITED ARAB EMIRATES
T +971 4 321 9781
F +971 4 321 9783
E INFO@CAPITALADVANTAGE.AE
WWW.CAPITALADVANTAGE.AE